

Full proposal template

This template, displaying the content of a full proposal, is provided for information only. It is reminded that the submission must occur online. The exact structure of the full proposals might slightly differ from this template.

FACCE SURPLUS 2nd Call Small-scale biorefineries

Full proposal

*Please note that some of the information may be published by FACCE-JPI after the funding recommendation for promotional issues. This applies to data marked with an **

Fields marked  cannot be changed at this stage.

Part A - Summary

Project Title* <i>Max. 200 characters</i>				
Acronym* <i>Max. 15 characters</i>				
Duration of the project* <i>(max. 36 months)</i>		Expected Start <i>(dd/mm/yy)</i>		Expected End <i>(dd/mm/yy)</i>
Total cost of the project* <i>(k€)¹</i>				
Total requested funding* <i>(k€)²</i>				
Project summary* <i>Max. 3000 characters</i>				

¹ The total cost is automatically calculated.

² The total requested funding is automatically calculated.

Part B - Project Consortium

Partner 1 = Project coordinator			
Legal name of organisation*:			
Type of organisation		specify (optional):	
Country* :			
Post code:		Town:	
Street name, number:			
Additional address information (optional) :			
Website (optional):			
Coordinating person / Contact person for the project*			
Academic degree		Ms / Mr	
First name:		Surname:	
Position:		Phone (with int. prefix):	
E-Mail:		Fax (with int. prefix):	
Budget plan (automatically calculated from the Budget plan-table)			
Is the budget of Partner 1 including or excluding VAT?			
Project costs (k€):		Required funding (k€):	
3 Main Publications of Partner 1 relevant for this project (optional):			
1:			
2:			
3:			
Description of the budget of Partner 1 and contribution to the project (max. 2.000 characters):			

Upload field for 1 CV (1 DIN A4 page)

Additional team members involved in the project (max. 2; optional)			
Team member 2:	Academic degree :	Ms / Mr :	Position :
First name:		Family name:	
E-Mail:		Phone (with int. prefix):	
Team member 3:	Academic degree :	Ms / Mr :	Position :
First name:		Family name:	
E-Mail:		Phone (with int. prefix):	

Partner 2			
Legal name of organisation*:			
Type of organisation		specify (optional):	
Country* :			
Post code:		Town:	
Street name, number:			
Additional address information (optional) :			
Website (optional):			
Coordinating person / Contact person for the project*			
Academic degree		Ms / Mr	
First name:		Surname:	
Position:		Phone (with int. prefix):	
E-Mail:		Fax (with int. prefix):	
Budget plan (automatically calculated from the Budget plan-table)			
Is the budget of Partner 2 including or excluding VAT?			
Project costs (k€):		Required funding (k€):	
3 Main Publications of Partner 2 relevant for this project (optional):			
1:			
2:			
3:			
Description of the budget of Partner 2 and contribution to the project (max. 2.000 characters):			

Upload field for 1 CV (1 DIN A4 page)

Additional team members involved in the project (max. 2; optional)			
Team member 2:	Academic degree :	Ms / Mr :	Position :
First name:		Family name:	
E-Mail:		Phone (with int. prefix):	
Team member 3:	Academic degree :	Ms / Mr :	Position :
First name:		Family name:	
E-Mail:		Phone (with int. prefix):	

Partner N			
Legal name of organisation*:			
Type of organisation		specify (optional):	
Country* :			
Post code:		Town:	
Street name, number:			
Additional address information (optional) :			
Website (optional):			
Coordinating person / Contact person for the project*			
Academic degree		Ms / Mr	
First name:		Surname:	
Position:		Phone (with int. prefix):	
E-Mail:		Fax (with int. prefix):	
Budget plan (automatically calculated from the Budget plan-table)			
Is the budget of Partner N including or excluding VAT?			
Project costs (k€):		Required funding (k€):	
3 Main Publications of Partner N relevant for this project (optional):			
1:			
2:			
3:			
Description of the budget of Partner N and contribution to the project (max. 2.000 characters):			

Upload field for 1 CV (1 DIN A4 page)

Additional team members involved in the project (max. 2; optional)			
Team member 2:	Academic degree :	Ms / Mr :	Position :
First name:		Family name:	
E-Mail:		Phone (with int. prefix):	
Team member 3:	Academic degree :	Ms / Mr :	Position :
First name:		Family name:	
E-Mail:		Phone (with int. prefix):	

Part C - Budget plan

Enter only digits - integer number in k€ without special nor empty characters

Project Costs									Required funding	Own contribution (=Total costs – Required funding)				
Partner N Name/Country	Partner 3 Name/co	Partner 2 Name/C	Partner 1 Name/C	Personnel	Travel	Consumables	Subcontracts	Equipment			Overhead	Other costs	Total costs	
.....													Requested funding at pre-proposals stage for each partner is the maximum amount which can be requested at full proposal stage	
Sum														

Part D - Project Description

(incl. up to 10 “figures”)

Project objectives and expected results (max. 6000 characters)
Scientific and technological project description, including an overview of the state-of-the-art of knowledge and innovative characteristics of the project (max. 3000 characters)
Expected impact of the project (max. 3000 characters)
Relevance to the Scientific scope - how does the project fit into the scientific scope as described in the Call Announcement? (max. 4000 characters)
Contribution to the objectives of FACCE-JPI, especially FACCE-JPI Strategic Research Agenda (Core Theme 2) (max. 3000 characters)
Integration of primary production and transformation sectors (max. 4000 characters)
Resources available in partners' institutions: description of infrastructure, competences and other means available to implement the project (max. 3000 characters)
Environmental, societal, commercial products & EU/national policy impact; innovative solutions (max. 4000 characters)
Communication and valorisation plan & stakeholders' involvement, in particular policy, decision-makers and practitioners (max. 4000 characters)
Management and complementarity of the consortium (max. 3000 characters)

Part E - Work Packages

Max. 8 Work Packages; max. 15 pages

WP N	Name of WP	Start Month:	End Month:
Partner			
Person-Months			
<p>Aim of the WP (brief description of the objectives and interrelations with other WPs; max. 1 000 characters):</p>			
<p>Description of the tasks (clearly state who is doing what within the tasks description):</p> <p>Task 1.1: Title (Task leader, partners involved) - Duration : Month xy – Month yz Task description</p> <p>Task 1.2: Title (Task leader, partners involved) - Duration : Month xy – Month yz Task description</p> <p>.....</p>			
<p>Deliverables:</p> <p>D1.1: Title (Month of delivery) Description</p> <p>D1.2: Title (Month of delivery) Description</p> <p>....</p>			
<p>Milestones:</p> <p>M1.1: Title (Month of delivery) Description</p> <p>M1.2: Title (Month of delivery) Description</p> <p>.....</p>			
<p>Risks and contingency (explain the main risks which could jeopardize the planned work in this WP, especially the completion of deliverables, and your plans to overcome them/adapt the work plan):</p>			

...